Admission Arrangements 2018/19

Published Admission Number (PAN) 60

The admissions process should be simple, fair and easy for parents to use. This policy aims to achieve this and complies with current admissions legislation.

The Crayland School is a community school and as such our admissions policy is set by Kent County Council in order with the local authority’s Co-ordinated Scheme for Primary Admissions.

**Application Procedure**

The Craylands School follows the procedures, timetable and deadlines set by Kent County Council.

Parents will have the opportunity to visit the school; we will contact people who have registered an interest in The Craylands School.

An RCAF (Reception Common Application Form) has to be completed at the appropriate time, online, and returned to Kent County Council.

Kent County Council allocate places based on the criteria for Community and Voluntary Controlled Schools:-

* Children in Local Authority Care
* Current Family Association (sibling)
* Health and Special Access Reasons
* Nearness of Children’s Home to School

**Oversubscription Criteria**

Children will be allocated a place according to Kent County Council’s over subscription criteria as follows:

• Children in Local Authority Care or a child who was previously looked after but immediately after being looked after became a subject to an adoption, resident or special guardianship order –a child in care or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order is a child which is either in the care of the Local Authority or is being provided with accommodation by a Local Authority in the exercise of their social services function. An adoption order is an order under Section 46 of the Adoption and Children Act 2002 and a residence order is an order settling the arrangements to be made to the person with whom the child is to live under Section 8 of the Children Act 1989. Section 14A of the

Children Act 1989 defines a ‘special guardianship order’ as an order appointing one or more individuals to be a child’s special guardian/guardians.

• Current Family Association - a brother or sister (sibling) in the same school

at the time of entry where the family continue to live at the same address as

when the sibling was admitted – or –if they have moved –live within 2 miles

of the school, or have moved to a property that is nearer to the school than

the previous property as defined by the ‘Nearness’ criterion’ (below). In this

context brother or sister means children who live as brother and sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters, foster brothers or sisters. If siblings from multiple births (twins, triplets, etc) apply for a school and the school would reach its Published Admission Number (PAN) after admitting one or more, but before admitting all of those siblings, the LA will offer a place to each of the multiple birth siblings. This in line with the School Admission Code and if doing so will take the school above its published admission number and possibly result in breaching class size legislation, the children are to be treated as ‘excepted’ pupils. Unfortunately, if your older sibling is currently attending school in Year 6, you cannot claim a sibling link for your younger child, as the older sibling will be transferring to secondary school in September 2016.

• Health and Special Access Reasons – Medical, health, social and special access reasons will be applied in accordance with the school’s legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school.

Equally this priority will apply to children whose parents’/guardians’ physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the particular school that the parents feel is the only school that can accommodate these needs.

• Nearness of children's homes to school - we use the distance between the child’s permanent home address and the school, measured in a straight line using Ordnance Survey address point data. Distances are measured from a defined point within the child’s home to a defined point within the school as specified by Ordnance Survey. The same address point on the school site is used for everybody. When we apply the distance criterion for an oversubscribed Community or Voluntary Controlled school, these straight line measurements are used to determine how close each applicant’s address is to the school.